

Property Information Form

Property Address: _____

Contact Person: _____

Owner(s) on Title: _____
 Mortgage Holder: _____

Date: _____ Lead Source: _____
 Home Phone: _____
 Cell Phone: _____
 Work Phone: _____
 Email: _____

Do you currently live in the home: Yes No How Long: _____ Style of Home: _____ Sq. Feet: _____

Garage: _____ Lot Size: _____ Year Built: _____ HOA/Condo Fees: _____

Special Features: _____

Repairs Needed: _____

Has anything been recently upgraded: _____

Structural or mechanical issues: _____ Water issues: _____

Roof: _____ Plumbing: _____ Electrical: _____ HVAC: _____

Pool: _____ Landscaping: _____ Termites: _____ Other: _____

Is the Home Listed: Yes No Price: _____ How Long: _____ Any Offers: _____ How Much: _____

Realtor: _____ Phone: _____ Listing Expires: _____

	Bed	Bath	Rent
Unit 1			
Unit 2			
Unit 3			
Unit 4			
Unit 5			
Unit 6			

Special Features: _____

Motivation

What is the particular reason you are looking to sell at this time? _____

How quickly are you looking to sell? _____

Have you considered what you're going to do with the property if it does not sell? _____

Mortgage Information

What do you currently owe on the property? _____ Any other liens or Mortgages? _____

Are you current on the payments? _____ Months Behind? _____ Amount Behind? \$ _____

Back Taxes: _____ Other Lien Amounts: _____

What is your monthly payment? _____ Does that include Taxes and Insurance? _____ Taxes: _____ Insurance: _____

Interest Rate: 1st _____ 2nd _____ Fixed () _____ Adjustable () _____ Prepayment Penalty: _____

Mortgage Company: 1st _____ 2nd: _____

Price

What are you looking to sell the property for? _____ Is that price flexible? _____

How did you establish that number? _____

If I can offer you cash and close quickly would you be open to accepting less? _____

Seller Decision Making

Have you discussed selling your house with anybody else? _____

If a favorable offer was presented to you, would you be prepared to make a decision today? _____

Have you had any other offers come in from potential buyers? If so, How many other offers? _____

